Tier I - (0 - 5 unverified absences):

Teachers, principals, & Staff:

Recognize good and improved attendance

- Recognition at assembly
- Pride cards
- Clarify attendance expectations and goals
- School attendance policy

Teachers:

Educate and engage students and families

- Incorporate attendance into instruction
- Engage with families during open house, back to school night and conferences about the importance of attendance
- Teach expectations

Attendance Officer:

- monitors daily attendance
- Sends out warning letter after 5 unexcused/unverified absences
- Send out letters to families to schedule attendance meetings

Tier II - (5 - 6 unverified absences):

Provide personalized early outreach

- Assign a significant adult to check in with student

Principal/AP meet with student and family to develop attendance plan

- After the 6th unv absence

Principal/AP/Family Support Worker conduct home visit

- After no parental contact

Teachers will continue to contact and support families

- Teach expectations
- make help available for missed assignments

Tier III - (7+ unverified):

Family Support Worker:

- Support student & family
- Education on available community services
- Case manage through FAPT to obtain services
- Intake/Diversion plan with Court Services Unit
- File petition with Court

Teachers will continue to contact and support students and families and make help available for missed assignments